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Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Intelligence School

DATE: 30 October 1956

FROM : Chief, Administrative Training Branch

SUBJECT: Weekly Report, 23 - 30 October

25X1 1. [] were briefed by the Acting Chief of the Supply Division, Office of Logistics, relative to the procedure now being used in accountable stations in connection with financial property and accounting.

2. Operations Support #23 began on 29 October.

25X1 3. [] has returned to our office after a leave of absence.

4. [] has left for her new assignment.

5. [] is attending Basic Supervision.

25X1 6. Messrs. [] did not visit [] 24 October as originally planned. Their flight was cancelled because of bad weather.

25X1 7. Tutorial training for Miss [] of the WE Division is being conducted this week. The operational coverage has been coordinated with the Operations Support lectures. During the week of 26 - 30 November, Station Accounting and Finance Procedures will be covered in the classroom and supplemented by tutorial instruction as required.

25X1 []
25 YEAR RE-REVIEW

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